



MARYGREEN MANOR  
HOTEL & RESTAURANT

AA ★ ★ ★ ★ AA

*Weddings & Celebrations*



## *The Perfect Venue for your Special Day*

Your perfect Wedding starts with your choice of the Perfect Venue.

The Marygreen Manor is a Tudor Manor House dating from the 16th Century and was originally home to Henry Roper, Gentleman Servant to Catherine of Aragon. This stunning venue, set in beautiful grounds, provides the perfect backdrop to your special day. Its abundance of Oak Beams, Cosy Inglenook Fireplaces and quaint features are steeped in History and exude character and charm.

Complete with Period Function Rooms, Secluded Courtyard Garden, Delicious Food, Exceptional Service and a range of Stunning Guest Accommodation your search for the perfect venue ends here!



*Contents:*

2	The Perfect Venue for your Special Day
4	Your Wedding
5	Henry VIII & Samuel Pepys Function Suites
6	Packages & Bespoke Wedding Service
7	Accommodation
9	The Garden

10	Tudors Restaurant
12	The Venue for all Seasons
13	Table Plans
14	Wedding Check List
15	Budget Planner
34	Notes
35	How to Find Us

*Special Thanks To:*

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Phone Number: 07545 701010  
Email: [florianphotography@hotmail.com](mailto:florianphotography@hotmail.com)  
Website: [www.florianphotography.co.uk](http://www.florianphotography.co.uk)

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Company Name: Samir Arun Photography  
Phone Number: 07931104085  
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## *Your Wedding:*

Relax ~ you're in safe hands! Let our dedicated Wedding Coordinators guide you through your Wedding Day arrangements.

With over 25 years of experience catering for Wedding Receptions our team can help you plan your Civil Ceremony or Partnership, Drinks Reception, Wedding Breakfast and Evening Festivities.

Help and advice on menu planning, timings, seating arrangements and entertainment options are also available from our experienced Coordinators who are always only a phone call away.

To arrange your own private viewing please call to arrange an appointment with one of our team.



## *Henry VIII & Samuel Pepys Function Suites:*

The tastefully decorated Samuel Pepys Room is fully licensed to hold your Civil Ceremony or Partnership. With the high ceilings and large picture windows adding to its overall elegance and charm, the Samuel Pepys Room is the perfect setting in which to celebrate the beginning of your new life together in the company of your family and close friends.

Subject to availability, we are pleased to offer The Samuel Pepys Room for ceremonies on any day of the week including Sundays.

The Henry VIII Suite is ideally sized for the Perfect Wedding Breakfast. The Tudor Oak beams contrasting beautifully with the crisp white linen table settings and stunning food presentation. Interconnecting with the Samuel Pepys Room and opening out onto the tranquil gardens, this intimate and versatile suite also boasts a Dance Floor and Full Bar Facility ~ perfect for your evening festivities!



## *Packages & Bespoke Wedding Service:*

A range of Fully Inclusive Wedding Packages are available to suit every budget. Surprisingly affordable, our packages include all you need for your perfect day, right down to a complimentary Bedroom for the Bride & Groom, a Toast Master and the service of our Resident D.J.

With our guarantee of no hidden extras or additional charges you can rest assured that you won't exceed your budget.

To compliment our range of Fully Inclusive Packages our team of coordinators also offer a fully bespoke Wedding Service.

Should you prefer to hold your ceremony in a church our facilities are also available on a Reception only basis for your Wedding Breakfast and Evening Celebrations.



## *Accommodation:*

Your guests can choose from one of our 30 Courtyard Garden Rooms, each facing onto a peaceful secluded garden or the original Tudor Bedrooms, situated in the main house, luxuriously furnished with either four-poster or antique carved beds. Brampton Lodge comprises of 7 luxurious bedrooms and 3 suites each individually designed. All Garden and Brampton Lodge Rooms incorporate every modern facility, Jacuzzi Baths can be found in many of our Suites.

When you choose to hold your special day with us we will be delighted to offer your guests preferential accommodation rates on our Courtyard Garden Rooms.

Extensive complimentary car parking is provided at the front of the Hotel.





## *The Garden:*

The secluded Courtyard Garden will provide the perfect back drop to your treasured Wedding Day photographs. The beautiful garden has many delightful features including a Rose Arbour, Ornamental Pond and Authentic Thatched Game Larder.

In the warmer months the garden is also the ideal location for your Reception Drinks and proves a popular area for guests to mingle, chat and catch up during the evening.



## *Tudors Restaurant:*

The award winning 2AA Rosette Tudors Restaurant is set in the Baronial Hall of Marygreen Manor and offers international cuisine with exceptional A la Carte and Du Jour Menus, both complimented by a fine wine list.

The warm interiors and high beamed ceiling offer a spectacular setting for your Special Day. Tudors Restaurant can be hired for your bespoke Wedding Breakfast or, at an additional hire supplement, as part of one of our Wedding Packages.

Tudors Restaurant is also the perfect choice of venue for many other types of Family Celebrations, Functions and Corporate Events. Our Coordinators will be delighted to advise you further and discuss availability.





## *The Venue for all Seasons:*

When you choose the Romantic Setting of the Marygreen Manor Hotel for your Wedding Day you can be confident we will deliver the Wedding of your Dreams!

This beautiful Venue is available to hire all year round so whether you are planning a Sunny, Fresh Spring Wedding or a Classically Crisp Winter Wedding we really are the Venue for all seasons.

Our team are also happy to give help and advice for the smaller more intimate Wedding, with the versatility of our Venue adding itself perfectly to this size of function.

# Table Plan Examples:

These are examples of table plans for our two main function rooms. Please note that they can be changed according to the number of guests. We hope you find them useful in deciding your seating arrangements.

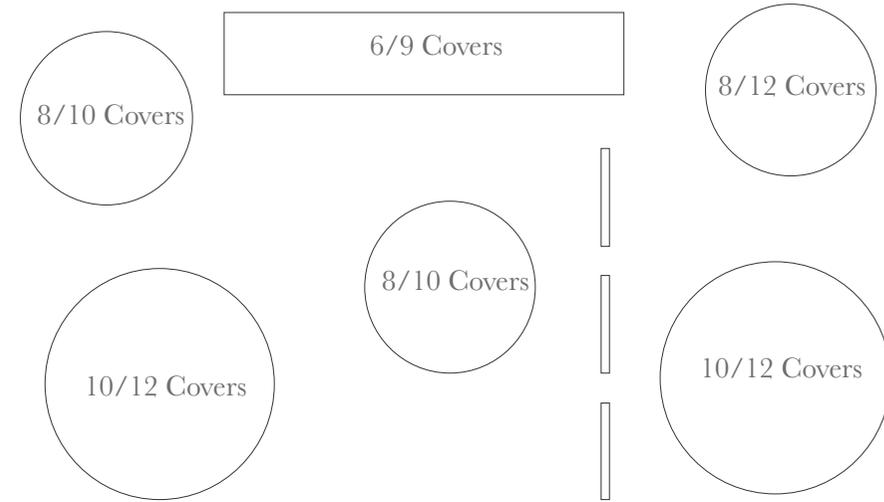
Please note that the maximum numbers that can be comfortably seated in these rooms are:

Henry VIII Suite – 85

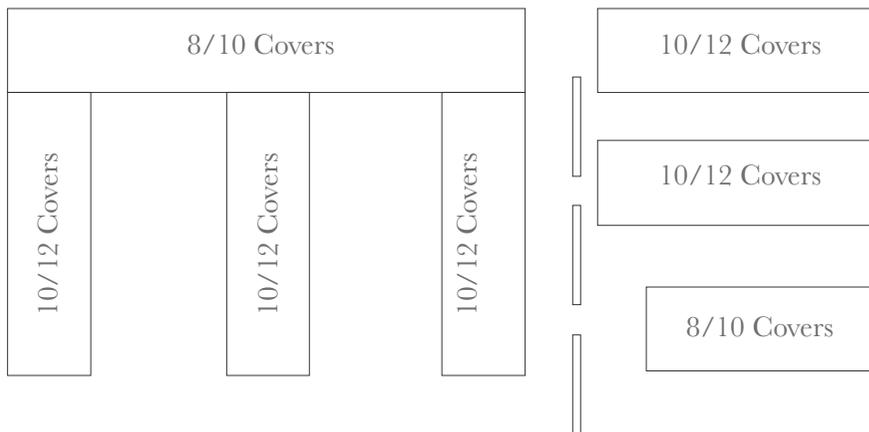
Tudors Restaurant – 110

(minimum numbers apply – please ask for details)

## Round Tables in Henry VIII Suite



## Henry VIII Suite



## Tudors Restaurant



# Wedding Checklist:

## 12 Months Before:

- Put together your guest list.
- Set your budget.
- Decide on a Church or Civil Ceremony.
- Set a date and book at Marygreen Manor.
- Book your Church or Registrar.
- Take out wedding insurance.
- Book your wedding night accommodation.

## 9 Months Before:

- Choose bridesmaids, best man and ushers.
- Send out your Save the Date cards.
- Book your photographer and videographer.
- Book your transport.
- Book your DJ and/or band.
- Choose your wedding menu.
- Start looking at wedding dresses and groomsware.

## 6 Months Before:

- Book any additional entertainment.
- Choose and book your florist.
- Order your wedding cake.
- Order your wedding dress/groomsware.
- Buy clothing accessories.
- Order or start making your wedding favours/centre pieces.
- Book hair and make-up.

## 4 Months Before:

- Choose bridesmaids dresses.
- Buy your wedding rings.
- Book your honeymoon.
- Choose readings, poems and hymns.
- Agree your order of service with your Vicar or Registrar.
- Set up your gift list.
- Start writing your vows.
- Choose wedding music.

## 3 Months Before:

- Send out invitations.
- Have your dress fittings.
- Start wearing in your shoes at home.
- Buy gifts for your bridal party.
- Write speeches and thank you's.
- Have a hair and make-up trial.

## 1 Month Before:

- Confirm numbers and pay final balance.
- Brief your wedding party and give contact numbers.
- Collect wedding dress/groomsware.
- Finalise your table plans.

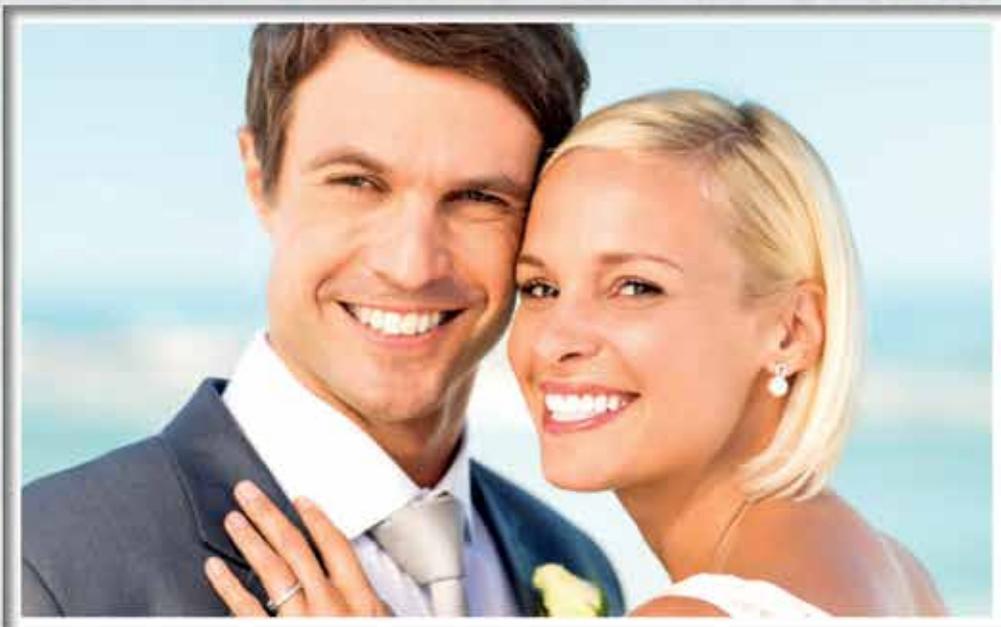
## 1 Week Before:

- Bride manicure & pedicure / Groom haircut.
- Get some rest.

# Budget Planner:

Description	Estimated	Actual	Due	Paid
Stag Do / Hen Party				
Stationery - Invitations/ RSVP/ Order of Service etc.				
Postage				
Registrar / Priest				
Venue Hire				
Catering				
Drinks				
Toastmaster				
Chair Covers				
Favours / Decorations				
Flowers				
Table Plan / Name Place Cards				
Cake				
DJ / Band				
Entertainment				
Flowers				
Wedding Dress/ Shoes / Accessories				
Wedding Suit/ Shoes / Accessories				
Bridesmaids / Attendants Clothes				
Photographer				
Videographer				
Engagement Rings				
Wedding Rings				
Brides Hairdresser / Make up				
Groom's Hair Cut				
Gifts for wedding party				
Wedding Transport				
Accommodation				
Honeymoon				

Total				
-------	--	--	--	--



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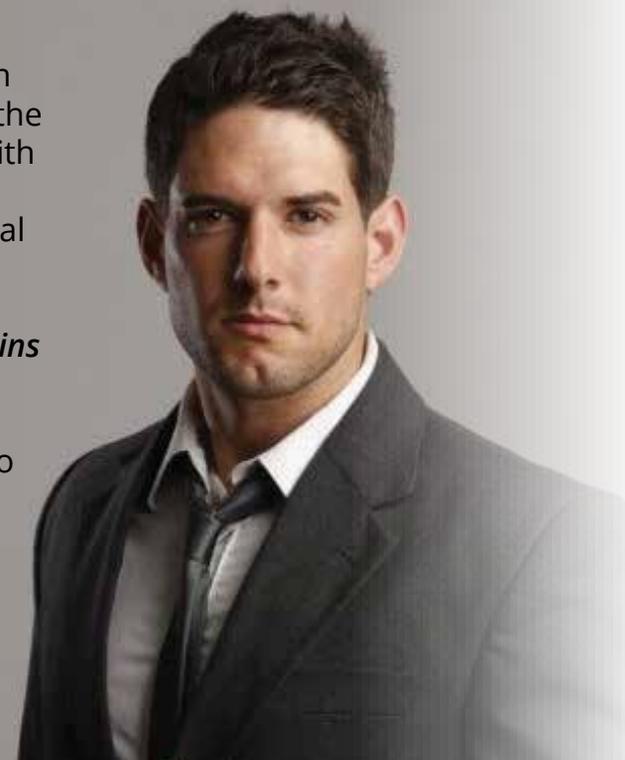
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I have had the enormous privilege of appearing at hundreds of weddings up and down the UK & Europe providing entertainment for every occasion whether a singing surprise for the bride or groom or, indeed, assisting in the planning and arrangements of the whole day's entertainment schedule with singing, DJ'ing, Toastmastering and bespoke venue decor throughout the day to provide those extra special moments that give your day that magical sparkle!

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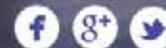
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## How to Find Us:

For more information or to make an appointment to come and see us at Marygreen Manor Hotel please use the contact details below:

**Tel:** 01277 225 252

**Email:** [info@marygreenmanor.co.uk](mailto:info@marygreenmanor.co.uk)

**Address:** Marygreen Manor Hotel, London Road, Brentwood, Essex, CM14 4NR (**Satellite Navigation Postcode: CM14 4NS**)

**Website:** [www.marygreenmanor.co.uk](http://www.marygreenmanor.co.uk)

### Directions:

Brentwood is situated in the Southwest of Essex. The town benefits from excellent road and rail connections with the M25, A12 and A127 trunk roads all within the borough. There are also convenient, fast rail links with London and East Anglia.

Stansted, London City and Southend airports are all only 30 to 40 minutes away by road, with Heathrow and Gatwick airports not much further.

The Dartford Tunnel / Queen Elizabeth II Bridge and Tilbury are also within easy reach. To the East, Harwich and Felixstowe are only 90 minutes away via the A12.

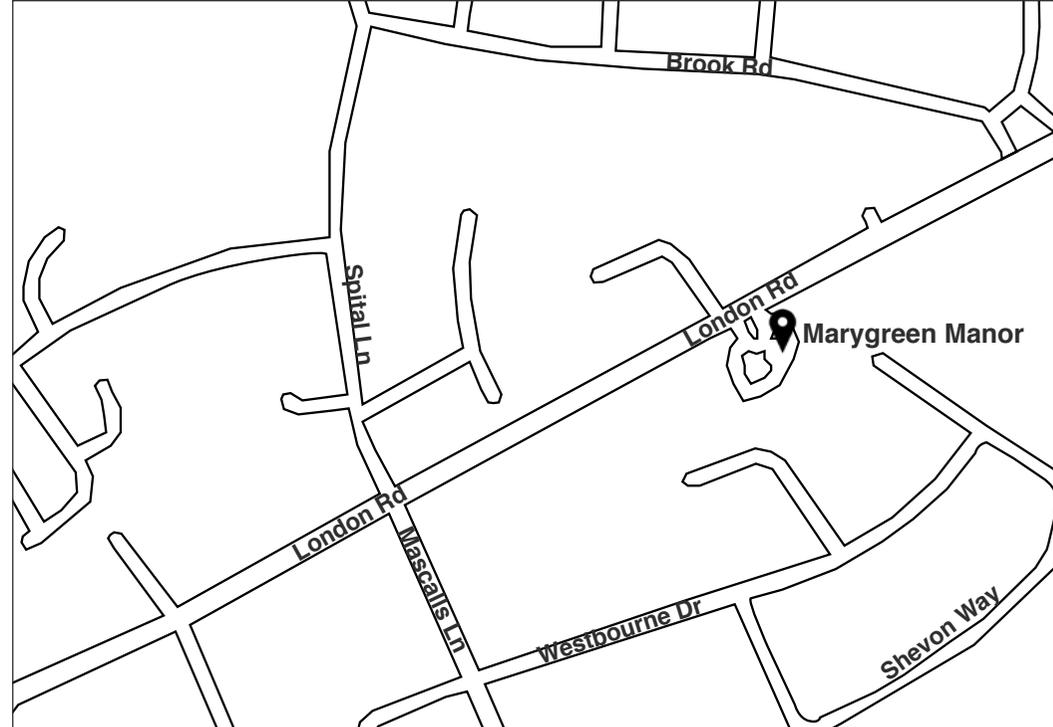
### By Road:

Leave the M25 at junction 28 or the A12 at the M25 interchange. On the roundabout take the exit signposted for "Brentwood A1023" on to Brook Street.

Proceed straight through two sets of traffic lights. After crossing the second set of traffic lights you will find the Hotel situated 200 yards down on the right hand side.

**If you are planning on using a satellite navigation system to find us please use postcode CM14 4NS**

Marygreen Manor is a black and white Tudor building set back from the road with a large car park at the front.



### By Rail:

From London Liverpool Street of Stratford International Stations take the direct train to Brentwood. From Brentwood Station hotel is only a short taxi journey away, approximately 1.5 miles. A local taxi is available from outside the station.

**We wish you a safe journey and look forward to welcoming you to Marygreen Manor Hotel.**



If you wish to advertise your business in the next edition of this brochure please call LMG Limited Sales Team on 0203 701 2805.

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